

Penistone Camera Club Constitution 2024

1. The Club shall be known as Penistone Camera Club
2. Penistone Camera Club is a not-for-profit club.
3. The club's framework comprises:
 - (a) Executive Committee
 - (b) Committee
 - (c) Members

OBJECTIVES

- (a) The club will promote participation in photography and recreation by the facilities it provides for photography and other social activities, to encourage health and wellbeing also to provide social and recreational activities for the benefit of its members

MEMBERSHIP

- (b) Membership shall be open to all persons without regards to disability, political or religious affiliation, race, sex or sexual orientation who have an interest in photography.
- (c) The club shall be affiliated to the Yorkshire Photographic Union
- (d) Membership implies an undertaking to abide by the conditions set out in the Constitution & Rules.
- (e) Penistone Camera Clubs duty to GDPR, includes the Clubs Privacy Notice being available in New Members Packs, on the Club's Website, also available from the Club Secretary.

STRUCTURE OF THE CLUB

- (f) The Executive Committee will comprise of the Chairman, Treasurer and Secretary.
- (g) A committee elected from the membership at an A.G.M. shall manage the affairs of the club. The committee shall comprise of the following Officers:
 - Chairperson
 - Vice Chairperson
 - Treasurer
 - Secretary
 - Program Secretary plus two assistants
 - Competition Secretary to include Interclub and External comps.
 - YPU representative
 - Penistone Show Representative
 - Plus additional members who will share in the roles and work of the committee

The Committee shall meet, as a minimum 4 times per year.

Candidates for election to membership of the Committee shall be proposed by one member and seconded by another, their proposition being put to the A.G.M

If, without sufficient reason any Committee Member shall be absent from three consecutive Committee meetings, they shall be deemed to have resigned from the Committee.

One week's notice to be given for a meeting.

The Committee may co-opt any member of the club to advise and help with any prospect planning

FINANCE

- (h) Funds shall be raised by annual membership fees and a weekly subscription by attending members. Both are set at an annual general meeting by the members.
- (i) Any bank accounts opened for the Club shall be in the name of Penistone Camera Club
- (j) All monies received by or on behalf of the Club shall be applied to further the aim of the Club and for no other purpose.

A.G.M.

- (k) Four weeks' notice of an Annual General Meeting will be given by the Secretary. This will include an Agenda of the meeting.
- (l) The AGM will be a Hybrid meeting using zoom?
- (m) Any member who for whatever reason cannot be present at an A.G.M. May vote or make representation, by notifying the Secretary within two weeks of notice of the A.G.M. This may be by email or other written communication.
The Chairman will read out any representations made. Should there be a debate involving a subject where a member has made representation, the members representation, will be considered in the debate.
- (n) A motion to change or amend the Constitution and Rules, will require a proposer and seconder, supported by a majority vote of the members at the AGM or at a Special General Meeting before it is deemed to be carried.
- (o) A Special General Meeting may be convened on a proposal made by:
 - (a) At least 6 members
 - (b) The committee stating the object and sent to the Secretary or Chairman 14 days before the meeting.
- (p) At all General Meetings 50% of the paid-up membership shall be, considered to be a Quorum.
- (q) Minutes will be kept of all General and Committee meetings. These will be available to view on the club's website, also a copy will be available from the club Secretary.
- (r) At the close of each year a balance sheet will be drawn up and audited by the Chairman and the Secretary for presentation at the A.G.M.
- (s) Dissolution Clause. The club may dissolve only by consent of not less than 75% of the members present at a special general meeting called for that purpose. In the event of winding up any assets remaining after all the debts have been paid, the Clubs assets shall be given to another similar not for profit club, as the members present shall decide.
- (t) Anyone can visit the club for 4 weeks as a visitor. After which, they will be asked if they would like to become a member. If they wish to be a member, they would be asked to pay the subscription which, will be pro-rata to the end of the year.
- (u) A register of members and visitors attending each meeting will be kept.
- (v) Constitution and Rules shall be available at club meetings as a hard copy and are also available on the club website. Up-coming events are emailed by the Secretary to members also they are available on the club's website.
- (w) Any expenses incurred by club members giving a presentation shall be agreed by the Chairperson or treasurer prior to the event.

Signed by the Executive Committee:

Chairman

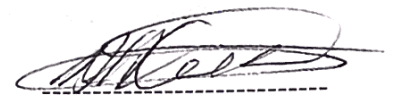
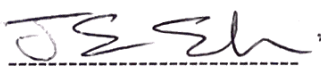
Secretary

Treasurer

Paul Cartwright

Julie Ellis

Andrew Lowe



Dated

15TH JANUARY 2025